



JFA Purple Orange

Team Member

Role description & person specification

Title of Role: Training Facilitator – Disability Inclusion Training and Raising the Bar Project

Term of Appointment: Approximately 12 months from the date of commencement (casual, approximately 50 hours total)

ABOUT THE ROLE

1. Summary of the role's aim

Training Facilitators are responsible for delivering Disability Inclusion Training and Raising the Bar to schools, state and local governments, community centres, and sporting/arts/recreation organisations in South Australia. These projects will help to set training recipients on a path of greater knowledge and understanding with respect to access and inclusion for the disability community.

Each training session will be delivered by a team of two Training Facilitators, with a Project Officer's support if required. These sessions will be delivered in person or online and duration length can vary between 2.5 - 6 hours.

The training has been developed by JFA Purple Orange through co-design with people living with disability and other relevant stakeholders. Training Facilitators will be encouraged to share their own personal disability-related experiences during the training.

Training Facilitators will receive training to familiarise themselves with the training suite and to strengthen their presentation skills.

This is a 12-month project initially with potential to extend.

Training will be delivered around metro Adelaide and regionally in Mount Gambier and surrounding areas. We are currently seeking trainers based in both Adelaide and the Mount Gambier area.

2. Main Benefits (Outcomes)

This role will have the following benefits for people living with disability and the wider community:

- As key stakeholders in the community, recipients of the Disability Inclusion training will learn about disability, access and inclusion and be advised on practical ways they can improve their organisation's practices.
- Recipients of the Raising the Bar workshops will learn about post-school transition planning for students living with disability and inclusive education strategies.
- Training recipients will have the opportunity to learn directly from people living with disability, drawing on their personal and broader experiences.
- Through the training, recipients will increase their confidence in interacting and working with people living with disability, including as decision makers and contributors to their organisations.
- Recipients of the training will be equipped with concrete ideas as to how they can personally and professionally contribute to access and inclusion.

3. Main Deliverables (Outputs)

The training facilitators' main deliverables will include:

- Contribution to the training content throughout the project via:
 - Reviewing the completed training package
 - Providing ongoing feedback
 - Suggesting improvements based on experience
 - Including relevant personal experience and examples during training delivery.
- Delivery of approximately one in-person or online training session a week for up to 12 months.
- Contribution to assets created to promote the Disability Inclusion Training and Raising the Bar Project where appropriate e.g.: photograph and bio for potential training recipients, photographs or quotes for Purple Orange social media, etc

Project Officers will provide support throughout the project.

4. Main work activities (Processes)

The main work activities, with support from the Project Officers, will include:

- Contributing to the finalisation of the training content
- Travelling to training session location with set up and preparation tasks
- Administration tasks including responding to emails regarding training sessions, completing timesheets, and entering survey forms into Survey Monkey

- Participating in skill-building workshops
- Co-facilitating an average of one in-person or online training session a week for up to 12 months
- Providing feedback on each training session
- Contributing to improvements to the training based on feedback where necessary
- Looking for opportunities to promote the Disability Inclusion Training Project and Raising the Bar to relevant organisations.

5. Reporting/Working Relationships

This role reports to (role sponsor): Project Leader and/or Project Officer

This role is responsible for maintaining good networks with stakeholders including:

- People living with disability, and other people in their lives such as family, friends and other supporters
- JFA Purple Orange team members
- Schools, councils, community leaders and NGOs relevant to the work
- Government staff relevant to the work
- Providing administrative and logistical support for training sessions
- Liaising and providing support to training facilitators.

6. About the role holder

Essential Criteria

1. This is an identified position for a person living with disabilities
2. Strong social values
3. A demonstrated commitment to improving the life chances of people living with disability and their families
4. Strong knowledge and understanding of disability (e.g. through lived experience) that equips the candidate with authority and credibility to train others on disability inclusion
5. Good oral communication and presentation skills
6. Good organisational skills
7. Confidence and friendly nature
8. Technical skills including online delivery experience with Microsoft Teams and/or Zoom
9. Based in metro Adelaide or Mount Gambier area

Desirable criteria

1. Experience with one of the stakeholders that will receive the training: schools, education providers, state or local government, community centres, sports, arts or cultural organisations.
2. Experience presenting or delivering training
3. Demonstrated ability and openness to respond to questions 'off script'
4. Experience working with young people

7. **Special Conditions** (Such as travel requirements, frequent overtime, etc).

The role demands a commitment to:

- Support the integrity of JFA Purple Orange by maintaining a high standard of personal and professional conduct that supports our values, including:
 - People living with disability having personal authority in their lives
 - People being active valued members of mainstream community life
 - Inclusive communities
 - Capacity-building
 - The exercise of ambassadorship
 - The exercise of your best judgement in respect of safeguards for you, your fellow team members, people living with disability and their families, and other visitors to our organisation.
 - Support and contribute to the achievement of the JFA Purple Orange's goals as set out in strategy and business plan documents
 - Initiate, and participate in, activities in support of best practice, a learning organisation, and the generation of knowledge capital
 - Occasionally work outside of normal business hours where this is needed
 - May be required to travel within metro and regionally to deliver within South Australia
 - Part of your employment, Julia Farr Association will organise a NDIS Worker Check, Working with Children check, and you will need to complete the Responding to Abuse and Neglect training module.
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Acknowledged by Role Holder /...../.....

Role Sponsor..... /...../.....

HOW TO APPLY

To apply for this role, please send a cover letter and your CV to inclusiontraining@purpleorange.org.au by **<insert date here>**.

In your cover letter, please tell us briefly how you meet the essential criteria.

If you have any questions, please call Purple Orange office 08 8373 8333 or email inclusiontraining@purpleorange.org.au.